



How to Register on the GEL Website

- Click on the following link to open the GEL home page:
<http://www.elc-gel.org/governors>
- To access the registration page click on the yellow box titled *Register Here*.
- Choose your *Local Authority* from the drop down menu and click on *Continue Registration*.
- Under *Your Details* please fill in your *Forename* and *Surname*. Then select your *School* from the drop down menu. (If your school name does not appear please inform your Governor Services Manager and they will contact Tracy at ELC to update the school details on the GEL editors page.)
- Your chosen *Local Authority* will appear in the *Your Details* section but if you selected the wrong one you have the option to change it underneath. Only Local Authorities who have subscribed to GEL are listed in the drop down menu.
- Under *Login Details* please fill in your *Email Address*; this can be your work or home address and will be used for logging in to the GEL website. Useful information from GEL, such as confirmation of your account registration, will be sent to this address.
- Please choose a *Password* of 6 characters or more and enter the same password in the box below to confirm. If you forget your password in the future there is the option to be sent a reminder, on the *Member Login* page.
- After entering your chosen password click on *Submit* and an email will automatically be sent to your Local Authority contact. They will check your details and you will then receive an email to say that your GEL account has been approved.
- To login to GEL click on *Member Login*, enter your *Email Address* and *Password* then click *Login*.

If you have any further questions please contact Tracy Holland at ELC:
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